

**Kiveton Park Medical Practice
Patient Participation Group
Wednesday 15th March 2023
AGM**

Attending: Keith Emsden, Alicia Higgins, Barry Winterbottom, Jean Hirst, Tony Cowgill, Marsha Raynes, Becky Clowes, Dr Sarah Yacomeni, Christian Morris, Kim Warner, Katrina Fletcher, Dorothy Bradley

Apologies: Sandra Williams, Judith Singleton

1. Welcome and Apologies:

Keith welcomed everyone to the AGM

2. Minutes and Approval

The minutes from the 2022 AGM were approved.

3. Chair's report

He once again thanked the staff for all their hard work and support. He said that he had enjoyed his years as the Chairperson and felt privileged to be part of the group. However, he felt he now needed to stand down. Marsha thanked him on behalf of the group and surgery

4. Vicechair/ Secretary report

Nothing to report – Alicia will be speaking later in the meeting.

5. Treasurer's Report

Barry not here

6. Election of Officers

Chair – Dorothy Bradley – offered this at the end of the meeting.

Vice Chair – Helen Greer Waring was elected by the group.

Secretary – Alicia was re-elected by the group.

7. News from the Surgery

Enhanced access was discussed and that the 6.30pm to 8.30pm access will now be based within the PCN, Dinnington Monday and Saturday (Saturday morning), Kiveton Tuesday, Thursday Thurcroft and Friday Swallownest starting from April. Marianne updated everyone on the appointments that patients were un attending. The group thought that it would be beneficial to see these numbers and perhaps put this on the FB page.

8. PCN Update – Tony nothing to report

9. Discussion – a discussion about the way forward with the group, and it had been decided that the meetings would be bi monthly at 6.30pm. Marsha said that the practice would like help with a new patient questionnaire and maybe help encouraging patients to sign up for the online ordering. She asked for members to feedback any subjects they would like the clinicians to speak about at the meetings. The practice would inform new members of the next date.

10. Next meeting 17th May 6.30pm